



**KABARNET UNIVERSITY COLLEGE
(A CONSTITUENT COLLEGE OF MOI UNIVERSITY)**

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P. O. Box 469-30400

Kabarnet, Kenya

STUDENT PERSONAL DATA COLLECTION AND PROCESSING CONSENT FORM

The University College is committed to processing your personal information in accordance with the Moi University College University Data Protection Policy, the Data Protection Act 2019 and Data Protection (General) Regulations, 2021. The personal data collected as detailed will, therefore, be processed in line with the relevant Data Protection Policies, Laws and Regulations in the way(s) and purpose(s) detailed in this Consent Form.

The University collects the following personal data for responsible, and strictly, official purposes:

1. Personal non-sensitive data

- a) Processing personal information is fundamental to the operations of the University. This includes your name, identification number, contact details (including mailing address and email address) and other non-sensitive information.
- b) The purpose of processing the students' personal data is for registration to the respective programmes. The data is used to confirm the true identity of the students (using the national identification card (or birth certificate for persons under the age of 18) and the passport photo. The academic certificates of the student are used to confirm his/her eligibility to the programme with regard to the requirements stipulated by the Kenya Universities and Colleges Central Placement Service (KUCCPS) and other regulatory/professional bodies. The data is also used to create the student's personal profile where the personal data is uploaded to the students portal in the ERP system.

2. Personal-sensitive data

- a) The University collects and processes the following sensitive personal data:

- i. Images and videos.
- ii. Physical & mental health medical information, racial and ethnic origin, religious and philosophical beliefs and marital status.

b) The University collects and processes the above-mentioned personal-sensitive data for the following purposes:

i. The University may take photographic images and videos of students for official use in the Student Catalogue, the University website and/or other publications and advertisements

ii. The data on nationality, ethnicity and religion of students is collected upon admission. The data is used for internal statistics and for reporting purposes, to the Kenya National Bureau of Statistics (KNBS) and other authorized governmental bodies, upon their request through the Office of the Vice-Chancellor. The data on nationality is also used by admissions to determine international fees.

iii. The University collects students' health status information using the Student's Entrance Medical Examination form. This is done at the point of admission/registration, the purpose of which is to identify students with special needs during their period of study. The University also processes this information for reporting purposes to governmental bodies upon their request to the Office of the Vice-Chancellor.

Therefore: - I,
hereby; **give my consent/do not give my consent** to Kabarnet University College, her legal representatives, successors, and assigns the right to collect and use responsibly the aforementioned personal data for official purposes. I hereby release Kabarnet University College and her legal representatives, successors and assigns from any and all claims whatsoever in connection with the official use of the said data. I acknowledge my right to access and/or recall said data from the University, with prior written notice to the Office of the Principal.

Dated thisday of 20.....

Signature:.....Reg. No.....

Name:.....

Signature of parent/guardian(if under the age of 18).

(Note: For further details, kindly visit the University website at mu.ac.ke to view or download the Moi University Data Protection Policy).