

KABARNET UNIVERSITY COLLEGE
OFFICE OF THE DEPUTY PRINCIPAL
FINANCE AND ADMINISTRATION
EXTERNAL ADVERTISEMENT

Date: 26th August, 2026

Applications are invited from suitably qualified candidates for the following positions: -

Senior Internal Auditor - SCALE KUC 13 - ONE (1) POST - Ref: KUC/ADM/26/08/2026

Interested applicants should forward five (5) copies of application package, including updated Curriculum Vitae giving details of the applicant's age, academic and professional qualifications, working experience, present post and salary, telephone contact and email address, names and addresses of three referees plus copies of certificates, transcripts and testimonials. The reference number of the position applied for should be clearly indicated on both the application letter and the envelope, also a running PDF application can be sent to recruitment@unika.ac.ke

Applications should be addressed to: -

Deputy Principal
Finance and Administration
Kabarnet University College
P.O Box 469-30400,
KABARNET, KENYA

so as to reach him not later than **Friday 9th September, 2026 at 5.00 p.m.** Applicants are advised to contact their referees and request them to send their letters of reference to the above address. The referees should write and send their recommendations under sealed envelopes within three weeks from the date of this advertisement.

N/B: Kabarnet University College is an equal opportunity employer and, therefore, applicants of both gender and persons with disability are encouraged to apply. Only shortlisted candidates will be contacted and any canvassing will lead to automatic disqualification

Duties and Responsibilities

An officer in this grade will be responsible for Internal Audit operations in a Unit in the Audit department or College or Campus and will be responsible for.

1. The management of internal audit teams.
2. Reviewing work plans/audit programs and audit engagements for internal audit teams.
3. Reviewing audit findings and draft reports.
4. Audit investigations and special audits.
5. Existing internal control systems.
6. Examining policies, procedures and practices and making recommendations.
7. Coordinating risk identification, assessment and making recommendations.
8. Follow up on audit recommendations.
9. Any other duties assigned from time to time.

Requirements for Direct Appointment

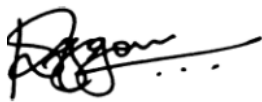
Those to be appointed should have: -

1. Master's degree in: Commerce, Accounting, Finance, Business Administration or its equivalent from a university recognized in Kenya.
2. CPA (K).
3. Valid registration with Institute of Certified Public Accountants of Kenya (ICPAK).
4. Knowledge of Financial and all relevant government policies and regulations.
5. Valid registration with the Institute of Internal Auditors (IIA) or Association of Certified Fraud Examiners (ACFE) or any other recognized professional body.
6. Knowledge in Computer Aided Auditing tools.
7. Been at Senior Management level.
8. Certificate in Leadership and Management course.
9. Meet the requirements of Chapter six of the Constitution of Kenya.
10. Have a certificate in strategic leadership course or its equivalent lasting not less than four weeks from a recognized institution.

PhD in relevant area will be an added advantage

Salary

Senior Internal Auditor KUC 13- Min. of Kshs. 136,171/= p.m. – Max. of Kshs. 209,636/= p.m



Prof. Josephat Cheboi
Ag. Deputy Principal
Finance and Administration